



APPLICATION FOR EMPLOYMENT

Position Name: _____ Date: _____

PERSONAL DATA

NAME: LAST FIRST MIDDLE INITIAL

ADDRESS: NUMBER AND STREET CITY STATE ZIP CODE

() ()

HOME PHONE CELL PHONE E-MAIL ADDRESS

EMPLOYMENT DATA

Position(s) Desired: _____ Salary/Wage Desired: \$ _____

Employment Desired: Full Time Part Time Seasonal Date available to begin work: _____
(circle one)

Availability: Mon AM Tues AM Wed AM Thurs AM Fri AM Sat AM Sun AM Third shift?
(check all that apply) Mon PM Tues PM Wed PM Thurs PM Fri PM Sat PM Sun PM

Schedule Restrictions (What specific hours/days are you unable to work)? _____

- ▶ Are you legally permitted to work in the US and for **ARM LAGOON TEXAS CITY, LLC**?..... Yes No
(If hired you will be required to provide valid I-9 documentation)
- ▶ Do you have any relatives working for **ARM LAGOON TEXAS CITY, LLC**?..... Yes No
- ▶ Have you ever been employed by **ARM LAGOON TEXAS CITY, LLC**?..... Yes No
- ▶ Are you age 18 or over?..... Yes No
- ▶ During the past 5 years, have you been convicted of any felony offenses?..... Yes No

If yes, please explain: _____
(Answering "yes" does not automatically preclude you from employment, unless applicable law requires such action)

EMPLOYMENT HISTORY (Please begin with your two most recent employers, add additional sheet if necessary)

Employer:		Location:	
From:	To:	Position Hired:	Reason for Leaving:
Supervisor's Name & Title:			May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Last Position:			
Description of Duties:			
Employer:		Location:	



From:	To:	Position Hired:	Reason for Leaving:
Supervisor's Name & Title:			May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Last Position:			
Description of Duties:			

Employer:		Location:	
From:	To:	Position Hired:	Reason for Leaving:
Supervisor's Name & Title:			May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Last Position:			
Description of Duties:			

EDUCATION

TYPE OF SCHOOL	NAME AND LOCATION OF SCHOOL	# OF YEARS ATTENDED	DEGREE EARNED	MAJOR AND MINOR FIELDS OF STUDY
High School		1 2 3 4	Diploma? <input type="checkbox"/> Yes <input type="checkbox"/> No Degree?	
Trade/Tech School		1 2 3 4	Diploma? <input type="checkbox"/> Yes <input type="checkbox"/> No Degree?	
Colleges		1 2 3 4	Diploma? <input type="checkbox"/> Yes <input type="checkbox"/> No Degree?	

PROFESSIONAL REFERENCES (Identify three persons who know your work, beginning with the most recent)

Name: _____	Phone Number: _____
Email: _____	Relationship: _____
Employer/Title: _____	Years Known: _____

Name: _____	Phone Number: _____
Email: _____	Relationship: _____
Employer/Title: _____	Years Known: _____



AUTHORIZATIONS AND ACKNOWLEDGEMENTS

Thank you for considering **ARM LAGOON TEXAS CITY, LLC** as a potential employer. We have provided a checklist of important components of the hiring process. Please review these policies and check the box at the left to note that you have read and understand them.

- ARM LAGOON TEXAS CITY, LLC** is an equal employment opportunity employer which selects the individual who is the best match for a position based on job-related qualifications, without regard to race, color, national origin, religion, pregnancy, familial status, mental or physical disability, sexual preference, age (40 or older), genetic information, or any other protected group status.
- ARM LAGOON TEXAS CITY, LLC** reserves the right to obtain arrest and conviction records that are less than five (5) years old and make employment decisions related to felony convictions to the extent that they relate to the applicant's suitability for a certain position. Being convicted of a felony does not preclude you from employment, unless applicable law requires such action, based on the nature of the position for which you are applying.
- If you are the successful applicant for this position or for any other position, **ARM LAGOON TEXAS CITY, LLC** will contact you by telephone, letter, or email to extend an offer of employment to you. This offer will provide an overview of terms and conditions of employment.
- Like employers, **ARM LAGOON TEXAS CITY, LLC** employs its personnel "at will." This means that you are free to leave your employment with **ARM LAGOON TEXAS CITY, LLC** at any time, and **ARM LAGOON TEXAS CITY, LLC** is free to terminate your employment at any time. The period upon which compensation is based (hourly, salary) does not modify employees at will status.
- ARM LAGOON TEXAS CITY, LLC** embraces a zero-tolerance policy on harassment. This means that any harassment of fellow employees, customers, vendors, or anyone associated in any way with **ARM LAGOON TEXAS CITY, LLC** is strictly prohibited. All complaints of harassment will be promptly, fairly, and completely investigated. Persons found guilty of harassment of any kind including, without limitation, harassment based upon gender, race, or sexual orientation, are subject to discipline, up to and including discharge.
- Any intentional falsification, misrepresentation, or distortion made in any company document, including employment applications, is grounds for immediate termination of employment.
- All policies of **ARM LAGOON TEXAS CITY, LLC** are in writing. They are either contained in the employee handbook and/or are distributed to associates during employment. You should not rely upon any oral representations made to you by anyone representing the Company, precisely if representation is contrary to the written policy.

I hereby acknowledge that I understand the foregoing policies & principles and have indicated my understanding by checking the appropriate boxes. I understand that compliance with the foregoing, as applicable, is a material term and condition of my employment.

Candidate's Signature: _____ Date: _____

PLEASE DO NOT WRITE BELOW THIS LINE

Position Interviewed For: _____

Interviewed By: _____ Date: _____